MENC Music Perception & Cognition SRIG

Minutes for the Business Meeting on April 22, 2006

Presiding: Don Hodges, Chair, and Scott Lipscomb, Chair-elect

1. Brett Nolker, University of North Carolina – Greensboro, was unanimously elected to the Chair-elect position
2. Name, institution, & email address information was collected from all attendees to ensure that our information database is current.
3. All present agreed that, though attendance was down this year, the SRIG is a valued aspect of the MENC meeting and worthy of continuation
   a. the Saturday afternoon time slot was likely to have negatively impacted our attendance
4. All present agreed that it would be valuable to pursue a formal connection with the Society for Music Perception & Cognition
   a. as a member of the SMPC Executive Board, Scott Lipscomb agreed to pursue this matter
5. In response to a request from Joanne Rutkowski, Don Hodges was unable to locate an explicit mission statement for our SRIG. All present agreed that having such a statement would be advantageous.
   a. Scott Lipscomb presented a draft version for consideration
   b. Several revisions were suggested and votes were taken to determine which should be instituted.
   c. The revised version of the mission statement was unanimously approved and will be sent to Dr. Rutkowski and placed on the SRIG web site
6. The final discussion was about the SRIG web site which, according to the documents online, was last updated in May of 1999.
   a. All present agreed that it was imperative that the SRIG maintain a web presence with updated information.
   b. Scott Lipscomb agreed to update the content and overhaul the look and feel of the web site.
   c. According to the MERC handbook, each SRIG must contact its members at least once a year. Many SRIGs disseminate a semi-annual newsletter. All present agreed that it would be valuable for all members to receive more frequent SRIG-related communications and that restarting the newsletter would be a good idea.
      i. at present, the most “current” newsletter archived online is the one written in Spring 1997; Steven Demorest recommended contacting Steve Morrison to acquire copies of all newsletters written since, so they can be added to the archive list. Scott Lipscomb agreed to contact Dr. Morrison.
      ii. Scott Lipscomb also agreed to attempt to get the semi-annual newsletter back on track, though he requested that all SRIG members be thinking about possible content and, more important, consider the possibility of submitting an item for publication in the newsletter.
Action Items

- send copy of approved SRIG mission statement to Joanne Rutkowski (Lipscomb)
- pursue the possibility of establishing a formal relationship with SMPC (Lipscomb)
  - request that the SMPC Executive Board consider adding a Music Perception & Cognition SRIG session to the program for future SMPC conferences (accepted papers would, of course, require successful vetting through the blind review process)
- update both the content & design of the SRIG web site, then upload to a server space (Lipscomb)
  - send the new URL to MENC so the link on their web site will be updated and will bring all members to the new & improved server location
  - request that Steve Morrison remove the outdated content from the UW server and replace with a “redirect” page that will point to the new web site
  - [idea from a later meeting of the MENC SRIG Chairs: have SRIG members contribute a brief “article of interest” submission, the responsibility passing from member to member monthly, for posting on the SRIG web site]
- contact Steve Morrison to obtain copies of any newsletters disseminated since Spring 1997 (Lipscomb)
- update information in the SRIG email database (Lipscomb, with information provided by Morrison, Hodges, & MENC)
- reinitiate dissemination of semi-annual newsletter (Lipscomb will oversee, but all members are encouraged to contribute to this effort)
- consider contributing an “article of interest” submission for posting on the web site (all members)
  - more information about this submission process will be forthcoming